



## The City of Raleigh is Seeking Senior Urban Designers for the Raleigh Urban Design Center



The City of Raleigh, North Carolina is searching for up to three experienced, supervisory-level urban designers to lead the Design Assistance, Design Policy, and Civic Design & Implementation units of the Raleigh Urban Design Center (UDC), a division of the Department of City Planning.

The UDC is a municipally run, outward-facing service for designers, developers, and the community and an inward-facing design service for internal stakeholders throughout the city organization. The UDC team of urban designers and planners envision and design solutions that create a better built environment for the City of Raleigh. By engaging and leading the people of Raleigh in deliberate, targeted design discussions, the UDC builds consensus around innovative solutions that encourage all people to be active in shaping the physical form of their community.

Raleigh has been among the nation's fastest growing cities for four decades, and for good reason. The city is consistently ranked in the top 10 of "Best of" lists with a healthy share of number ones! We want to design environments that promote design excellence and meet the needs of a growing, diverse community. Design your own future with us!

For more information, visit [raleighnc.gov/jobs](http://raleighnc.gov/jobs) and search for "Senior Urban Designer."





## The Raleigh Community

The City of Raleigh, founded in 1792, is the second largest city in North Carolina and is situated in the heart of North Carolina's Piedmont region, which is centered between the sandy Atlantic beaches and the Great Smoky Mountains. The city is both the county seat of Wake County and the capital of North Carolina. Raleigh covers an area of more than 144 square miles and hosts a growing and diverse population of 423,000 citizens. Located between Raleigh, Durham, and Chapel Hill is the Research Triangle Park, which was founded in 1959 as a model for research, innovation, and economic development and is now the largest research park in the nation. The metropolitan area, which encompasses Raleigh, includes Wake, Durham, Orange, Franklin, Chatham, and Johnston counties with a population of 1.6 million.

Raleigh is also home to several institutions of higher learning, including North Carolina State University. The City of Raleigh ranks among the highest locations in the nation as one of the best communities to live, work, and play.

## Rankings for Raleigh, N.C.

### *Rated Fastest Growing Metropolitan Area*

March 2013, Forbes Magazine

### *Raleigh is the nation's fourth Smartest City.*

The U.S. Census Bureau, October 2010

### *Number One in Public Schools*

Greatschools.org, August 2010

### *Ranked tenth on a list of cities deemed most prosperous for businesses.*

MarketWatch, a publication by Dow Jones & Company

### *#1 "Healthiest City in the nation for Women"*

Women's Health, January 2012

### *#3 among its "10 Best Cities for Raising a Family"*

24/7 Wall Street, January 2012

### *#1 Best Places for Business and Careers*

Forbes, June 2011

# Senior Urban Designers for the Raleigh Urban Design Center

## Working in the UDC

The **Design Assistance Program** provides design and planning services for staff in several departments, the design community, and developers. This unit serves as the primary point of contact for urban design services. Staff is responsible for providing project management and design services for streetscape, corridor planning, transit planning, and area study projects. The unit also provides an advisory and problem-solving resource for zoning and site plan review functions, as well as support to boards, commissions, and City Council.

The **Design Policy Program** develops, manages, coordinates, and implements the Urban Design policies and actions of the Comprehensive Plan. The unit delivers design advisory services for Private Use of Public Spaces (PUPS) permits, processes and administers Administrative Alternates during site plan review, and develops and reviews code revisions impacting the design of the public realm. The unit also provides staff support to the Raleigh Appearance Commission.

The **Civic Design & Implementation Program** serves as the public face of major public sector projects and provides grant writing, architectural, facilities planning, and cost estimating services to a variety of intradepartmental staff. The unit is responsible for promoting design excellence in public sector projects in three primary focus areas: Public Facilities Planning, Capital Planning (e.g. physical coordination of the program elements of CIP projects) and Implementation Planning. The unit provides project management and design services for major building and facility projects and serves as the "Owner's Rep" on major streetscapes, corridor planning, area planning, and economic development projects.

The **Historic Preservation Program** provides public assistance for protecting Raleigh's historic character and resources. The unit implements the Historic Preservation Element of the Comprehensive Plan and administers the city's historic preservation regulations. The unit provides preservation planning services, administers the Certificate of Appropriateness (COA) process and Raleigh Historic Landmarks program, and provides staff support to the Raleigh Historic Development Commission. The Historic Preservation program is not hiring at this time.

## Expectations

Applicants may have skills in all program areas or specialized knowledge in one program area.

### The Senior Urban Designers:

- Develop the programs of urban design assistance, urban design policy, or implementation of the city's plans and studies.
- Lead large, multi-departmental, multi-disciplinary teams on the development of urban design and planning related research, reports, illustrative plans, 3-dimensional analysis and modeling studies, including area studies, corridor plans, redevelopment plans and streetscape design; coordinates work with that of other departments and public agencies.
- Collaborate with other senior staff in the Urban Design division and various other departments throughout the city.
- Develop work programs; plans, directs, assigns, and supervises the work of professional and non-professional personnel.
- Supervise the gathering and coordinating of information and development of formal presentations.
- Interpret plans and programs to the general public, private agencies, and individuals; provides technical assistance to council appointed boards and commissions and to neighborhood groups.
- Inspects and investigates structures, sites, and areas which may be worthy of preservation.
- Develops revised planning and development regulations and standards.
- Trains direct reports and colleagues in technical design skills and project management.
- Manages projects for in-house and consultant-serviced efforts.

The Senior Urban Designers will report to the Assistant Planning Director.



## Required Criteria

### Education

Bachelor's (4-year) college degree or equivalent required. Master's degree in a field associated with the design of the built environment preferred. Applicants may substitute additional relevant experience for the required education.

Depending on the position, the following is preferred: American Institute of Architects, American Institute of Certified Planners, or American Society of Landscape Architects.

### Experience

At least five years of relevant experience is required. Applicants may substitute additional relevant education for the required experience.

### Compensation and Benefits

The City of Raleigh offers a salary that is competitive for communities of comparable stature and is based on the selected candidate's qualifications and experience. Benefits include participation in the Local Governmental Employees' Retirement, vacation and sick leave, paid holidays, group life insurance, matching 457(b) retirement savings plan, and medical/dental insurance.

## Application and Selection Process

**The application deadline is April 18, 2016.**

To be considered, please complete an application at [raleighnc.gov/jobs](http://raleighnc.gov/jobs). Attach a letter of interest, resume, portfolio, and salary requirements along with at least (3) professional references to your electronic application. Candidates need only apply once to be considered for any of the three open positions. Candidates best suited for the position will be invited to participate in the interview process.

For more information about Raleigh Department of City Planning or the Raleigh Urban Design Center, please visit

[raleighnc.gov/planning](http://raleighnc.gov/planning)



The City of Raleigh

[raleighnc.gov](http://raleighnc.gov)